

Chairperson Scott Hickle
Vice-Chairperson Pete Bienski
Parliamentarian Nancy Hardeman



Commissioners
Michael Beckendorf
Leo Gonzalez
Bobby Gutierrez
Kevin Krolczyk
Prentiss Madison
Robert Swearingen

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, JUNE 19, 2014 – 5:15 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Hickle called the meeting to order at 5:20 pm.

Commission Members Present: Mr. Scott Hickle, Mr. Bobby Gutierrez, Mr. Michael Beckendorf, Mr. Leo Gonzalez, Mr. Kevin Krolczyk, Prentiss Madison, Mr. Pete Bienski and Ms. Nancy Hardeman.

Commission Members Absent: Mr. Robert Swearingen.

Staff Members Present: Mr. Martin Zimmermann, Planning Administrator; Ms. Lauren Crawford, First Assistant City Attorney; Ms. Maggie Dalton, Staff Planner; Mr. Matthew Hilgemeier, Staff Planner; Mr. Cody Cravatt, Development Manager; and Mr. Phillip Melton, Planning Intern.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. Upcoming regular meeting dates are July 17, August 7 and August 21.
- b. Off-Street Parking Subcommittee meeting on June 26 at 8:30am.
- c. ½-day development/CIP tour date.

Mr. Zimmermann reminded Commissioners of upcoming meetings and that the July 3rd meeting was cancelled. It was announced that the ½ day development/CIP tour has been scheduled for August 14th from 8 am to noon.

3. PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff; no action will be taken).

- a. Subdivision Ordinance Update (Hardeman/Krolczyk).

- b. **Comprehensive Plan Update (Bienski/Hardeman/Hickle).**
- c. **Off-Street Parking for Multi-Family Developments (Beckendorf/Gonzalez/Gutierrez).**
Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).

Mr. Zimmermann provided subcommittee updates.

4. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF JUNE 19, 2014 (Questions may be directed to staff; no action will be taken).

Chairperson Hinkle requested that meeting minutes be more detailed.

Questions were directed to staff. No action was taken.

Commissioner Madison entered the room at 5:33 pm.

5. STAFF PRESENTATION CONCERNING THE WORK OF THE CITY'S BUILDING AND STANDARDS COMMISSION (Questions may be directed to staff; no action will be taken).

Mr. Zimmermann presented the presentation on the city's Building and Standards Commission. He discussed the purpose of the Building and Standards Commission and how the Commission accomplishes that purpose. Mr. Zimmermann also highlighted the Commission's activities since 2010.

6. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

A presentation on the Downtown Mater Plan was discussed for a future workshop meeting.

7. ADJOURN.

Without objection, Chairperson Hickle adjourned the meeting at 5:50 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 17th day of **July, 2014**.

A. S. Hickle, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Administrator and Secretary to the
Planning and Zoning Commission